

**Robert Frost Public Charter School
Board of Trustees Meeting
Minutes for November 15, 2023**

Robert Frost Public Charter School * 110 Main Street * Conway, NH

Called to Order at 6:17 pm

Members in Attendance: J. D'Avila, T. Strout, C. Brings, K. Wakefield, T. DeTore, J. McLauchlan
Members Absent: none

Meeting Business

- C. Brings moved to approve minutes from October meeting. T. Strout seconded. Motion carried.
- C. Brings moved to approve ex post facto the salary received by board members acting as long-term substitute head teachers during the 2022-23 school year. T. DeTore seconded. Motion carried.
- No nominations for secretary or vice-chair.

Administration

- Monthly Snapshot – HOS report (See HOS Report for November 2023 BOD meeting) Noted that it has been a stressful year – high volume of support needed for students and staff. Grant funding for student support person is no longer available.
- Treasurer's Report (See 2023 Nov. Financial Report). C. Brings moved to approve. K. Wakefield seconded. Motion carried.

Old Business

- Fundraising updates:
 - * Book Bin at Hannaford: raised \$174.29
 - * Progress on starting Bingo nights: Historical Society approved applying for gaming license on our behalf. Their application has been mailed and pending approval.
 - * Turkey Toss will take place Nov. 17. Donations just covered cost of printing T-shirts and supplies so no funds raised. Turkey prizes were donated via gift cards.
 - * Autumn dance raised \$8. More for fun get-together than raising money. Winter dance plans for early 2024 before Feb. break.
- Property search update: Nothing to report.
- Website improvement update: T. DeTore is finishing a couple of sub pages and then it will be ready to load content.
- Curriculum Committee update: Nothing to report.
- School sign replacement update: T. DeTore reported on what Smart Sign Systems can offer us.
- ESSC participation: About half our students have signed up to ski, either with ESSC program or special passes. Have volunteers to coach participants. Those not skiing will have early release on Tuesdays. Transportation details still being finalized. Begins 1st day back from break – Jan. 2.

New Business

- Discussion on renewing our contract with SchoolMint for another year and alternatives available to us. T Strout moved to not renew the contract with SchoolMint. T. DeTore seconded. Motion carried.

Public Comment (N/A)

Non-Public Session (N/A)

Next Meeting – TUESDAY, December 19, 5:45 pm

Adjourned at 7:43 pm.

Submitted by Juliet D'Avila

Acting Secretary, RFPCS Board of Trustees

12/19/23