

Robert Frost Public Charter School
Agenda for March 14, 2019 – 9:00AM
Robert Frost Public Charter School * 110 Main Street * Conway, NH

Board Members Present: Tracy R Strout, Cathy Brings, Juliet Fleischer, Nicki Sclama, Belinda Kustan, Head of School Janine McLauchlan.

Called to order at 9:04am. Roll Call. No Public in attendance.

Meeting Business:

Minutes from February meeting approved. J Fleischer motion, N Sclama second. Vote unanimous.

Administration:

- Monthly Snapshot: Enrollment is currently 43 students. There are 6 applications for Kindergarten for next year.
- Staff Update: Still looking to hire an aide for Upper Elementary. Staff evaluations due by March 29, 2019.
- J Fleischer was asked to put together a proposal for support of Upper Elementary Classroom in the interim.
- Professional Development: Staff will be attending Best Practices for 2019 Conference at Founders Academy Charter School, Manchester, March 15, 2019.
- Calendar for 2019/2020 School Year: There will be 177 student days. N Sclama motion to accept, J Fleischer seconds. Vote unanimous.

Curriculum: Tin Mountain will present Spring Unit.
National Honor Society application needs to be renewed.

- Frost Forum – March 29, 2019 – 2:45pm
- Security Cameras to be installed April 1, 2019.
- Maple Sugaring Field Trip to Believe in Books, April 4, 2019.

Finance Report:

- Treasurers Report: Motion to accept, N Sclama, J Fleischer seconds. Vote unanimous.
- Bookkeeper: Board votes to engage Laura Underwood/Lovely Ledgers as subcontracted bookkeeper.

Program Items:

- Music Program will be discontinued. B Kustan motion, N Sclama second. Vote unanimous.
- Grant Update: Three grant applications have been submitted. A request for a gift card from Staples for a chromebook will be submitted.
- Fundraising: B Kustan presented list of possible donors for festival. Will continue to contact donors and collect donations. T Strout will create flyer and plan for event.
- Summer Program: Tabled
- Preschool Program: J Fleischer will investigate getting license for program. Program should be prepared by June for a start date of September.

Public Comment: No public in attendance.

Non-Public Session: None

Summary and Action Items:

- N Sclama will set-up shared drive for the Board.

- J Fleischer will request license from DHS for preschool program.
- B Kustan will continue with donations for festival and set-up Donors Choose account for more chromebooks.

Meeting adjourned at 11:02am

Respectfully submitted by B Kustan.

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