

**Robert Frost Public Charter School
Board of Trustees Meeting
Minutes for March 19, 2025**

Robert Frost Public Charter School * 110 Main Street * Conway, NH

Called to Order 6:03 pm.

Members in Attendance: J. McLauchlan, T. Strout, T. DeTore, K. Wakefield, C. Brings, J. D'Avila

Members Absent: none

Meeting Business

- T. DeTore moved to approve Feb. meeting minutes. K. Wakefield seconded. Motion carried.
- K. Wakefield moved to ratify email vote for student capacity cap of 15 per classroom on 2/28/25. T. DeTore seconded. Motion carried.
- No nominations for secretary or vice-chair.

Administration

- J. McLauchlan presented the Monthly Snapshot - see "HOS Report for Mar. 2025 BOD meeting."
- T. Strout presented the Treasurer's Report - see "2025 Mar. Financial Report RFPCS." C. Brings moved to approve the Treasurer's Report. K. Wakefield seconded. Motion carried.
- Program Developer Report – none.

Old Business

- Fundraising updates:
 - Tuesday Night Bingo update: excellent attendance the last few weeks. Volunteers still needed.
 - Grants update: No definitive directions on using CSP Grant funds. We are waiting until investigations on federal spending have been completed and we are given the green light to spend the grant funds.
 - March Casino fundraiser: 19 guests attended our party on Mar. 8. Good food and fun enjoyed by all. We will know by Apr. 11 how much money we made from the total 10 days.
 - March calendar raffle: Students did a great job selling calendars. About \$1700 raised.
 - T. Strout shared pictures of sweatshirt designs with our new logo that she and T. DeTore worked on. A batch will be made up and order forms for selling will be ready by the end of March.
- New website live publication will be ready by the end of March. T. DeTore will set a date that he can be available to iron out bugs that may arise.
- Press release to include DoE "good standing" status has not yet been completed.
- Family Bingo Mar. 16 event was very well received. It made over \$300 using store bought Bingo sheets and awarding non-cash prizes. Discussed plans to do it again on May 4th using our *Star Wars* props to add to the fun.
- SAU9 has posted an RFP on their website for Fuller elementary school usage proposals. Due by May 1. J. D'Avila will submit one for board discussion no later than next board meeting,

New Business

- Discussed date for HS graduation. June 7 proposed. May 17 proposed as a date for prom.
- Discussed possibility of having older students help with grounds care and maintenance, including lawn mowing. J. McLauchlan will check our liability insurance to see if it's possible.

Public Comment (N/A)

Non-Public Session (N/A)

Next Meeting – Apr. 16, 6:00 pm

Adjourned 7:23 pm.

Submitted 4/15/25

by Juliet D'Avila

acting secretary RFCPS Board of Trustees

Board approved – 4/16/25