

**Robert Frost Public Charter School
Board Meeting Minutes
6pm | March 3, 2015
Robert Frost Public Charter School | 1675 White Mountain Hwy |
Conway, NH 03860**

Board Members Present: Cristina Campo, Ellen Ohlenbusch, Angela Zakon, Pat Farley, Amy Mahoney, Head of Curriculum-Jennifer Karnopp, Ele Border and via phone Kathy Vines.

Also in attendance: Kelly J. Evans, Clerk

Call to order: E. Ohlenbusch called the meeting to order and welcomed the public at 6:05pm

Meeting Business (E. Ohlenbusch)

- **Acceptance of minutes from February 3, 2015**
 - A. Zakon made the motion, with the edits of adding "Head" to the title of Head of Administration, to accept the minutes from the February 3, 2015 meeting.
 - P. Farelly seconded the motion. **VOTE:** Unanimous
- **Agenda Review**
 - Addition of a Vote 2015/2016 Student Enrollment Application

Head of Administration (Ele Border)

- Update on the current status of new enrollment.
- Update on the current organization of records.

Head of Curriculum (Jennifer Karnopp)

- Update on the current status of Smarter Balanced. The test becomes accessible to schools in March and the testing window continues through May.
- Professional Development has been taking place on Tuesday afternoons during the ESSC program. Professional development days taking place in March will focus on developing a curriculum map.

Spotlight

Brady Alosa, Upper Elementary teacher presented on the Dynamic Learning Profile being utilized in the Upper Elementary classroom.

Treasurers Report

The Treasurer's Report for January 31, 2015 was presented along with an update on the Federal Grant and the comments from the auditors. A. Mahoney made the motion to accept the Treasurer's Report for January 31, 2015. C. Campo seconded the motion.

VOTE: Unanimous

Program Items

- **2015/2016 Student Enrollment Application**
The 2015/2016 Student Enrollment Application was discussed and more work product will continue to prepare for a vote in the future.
- **Curriculum Fidelity Plan**
J. Karnopp updated the board on the current updated features of Montessori Compass and potential math assessment tools in addition to the Montessori math materials. The curriculum map will be drafted during the March professional development days.
- **SeaPerch Field Trip**
A. Zakon made the motion for a walking field trip for the Upper Elementary students to test their SeaPerch robots at the Residence Inn. A. Mahoney seconded the motion. **VOTE:** Unanimous
- **Annual Report Plan**
The Annual Report draft continues to be a work in progress.
- **Snow Day/School Hours (Staff/Students)**
P. Farley made the motion to reflect the 2013/2014 staff's snow day make up plan for the current snow days to be made up by staff. C. Campo seconded the motion. **VOTE:** Unanimous
- **Annual Report Outline**
This was discussed in the agenda item "Annual Report Plan."
- **Edies Update**
J. Karnopp updated the board on our application to the Edies Award Program. The organization was impressed with our presentation and RFPCS was encouraged to apply again in the future.
- **HB563 Charter School Funding**
E. Ohlenbusch updated the board on this bill.

Public Comment

There is no public comment.

Non-public Session

Kelly J. Evans, Clerk left the meeting at 7:14pm.

Pat Farley made the motion to enter non-public session according to RSA 91-A:3, II for the consideration of a personal and contractual matter. Amy Mahoney seconds the motion.

VOTE: Unanimous.

Roll Call Vote:

Cristina Campo	-AYE
Pat Farley	-AYE
Amy Mahoney	- AYE
Ellen Ohlenbusch	- AYE
Kathy Vines	- AYE
Angela Zakon	- AYE

The board entered into non-public session at 7:15pm

Angela Zakon moved to move out of non-public session at 7:49pm

Kathy Vines seconded the motion. **VOTE:** Unanimous

Pat Farley made a motion to seal the minutes from non-public session according to RSA 91-A:3, II as releasing information would render a proposed board action ineffective.

Amy Mahoney seconds the motion.

VOTE: Unanimous

Roll Call Vote:

Cristina Campo	-AYE
Pat Farley	-AYE
Amy Mahoney	- AYE
Ellen Ohlenbusch	- AYE
Kathy Vines	- AYE
Angela Zakon	- AYE

ACTION ITEMS:

- Student Enrollment Application 2015-2016
- Order 3 new computers

Meeting Adjourned at 7:51pm