

Robert Frost Public Charter School
Board of Trustees
Meeting Minutes for November 20, 2024
Robert Frost Public Charter School * 110 Main Street * Conway, NH

Called to Order 6:00 pm.

Members in Attendance: J. McLauchlan, T. Strout, J. D'Avila, T. DeTore, C. Brings, K. Wakefield

Members Absent: none

Meeting Business

- C. Brings moved to approve Oct. meeting minutes. T. DeTore seconded. Motion carried.
- T. Strout moved to ratify email vote to hire Sarah Inyoue as elementary classroom assistant and early care provider. C. Brings seconded. Motion carried.
- No nominations for secretary or vice-chair.

Administration

- Monthly Snapshot - see "HOS Report for Nov. 2024 BOD meeting." With recent enrollment of a middle school student, that class is now considered fully enrolled with 14 students. New hire is working out well. Mr. Wilson (janitor) got approval from his surgeon that he has recovered well enough to return to work after Thanksgiving.
- Treasurer's Report - see "2024 Nov. Financial Report RFPCS." C. Brings moved to approve treasurer's report. K. Wakefield seconded. Motion carried.

Old Business

- Fundraising updates:
 - Tuesday Night Bingo update: plan to put ad in newspaper on a regular on-going basis to keep it fresh in people's minds.
 - Grants update: J. McLauchlan applied for an \$1800 grant from NH Environmental Education to take students to Squam Lakes Science Center to participate in programming and to walk the display path. Will take place next late spring.
- New website live publication update: none
- New sign update: Should take about 2 additional weeks from original estimate to complete it. T. Strout will request an ETA from Gemini Signs.
- Report on Nov. 1 Fall Dance: good turn out, much fun had by all. Discussed planning a winter dance after the holidays. Jan. 31 from 6 – 8:00 tentatively set for it.

New Business

- Casino fundraiser for 2025 has been approved. Dates not yet set. Hoping it can be in the new casino opening soon in Conway.
- Press release needs to be written about RFPCS "good standing" status with NH Dept. of Ed. Ideally to coincide with 2025-26 school year open enrollment beginning in January.

Public Comment (N/A)

Non-Public Session (N/A)

Next Meeting – Dec. 18, 6:00 pm

Adjourned 6:37 pm.

Submitted by Juliet D'Avila

Acting Secretary, RFCPS Board of Trustees

November 18, 2024

Board approved – 12/18/24