

Robert Frost Public Charter School

Re-Opening Plan

2020-2021

DECISIONS AND GUIDANCE WILL BE MADE USING THE MOST CURRENT PUBLIC HEALTH AND SAFETY DATA.

THIS DOCUMENT WILL CONTINUE TO BE AMENDED AS CIRCUMSTANCES CHANGE.

Approved by Board of Trustees on August 27, 2020

Important Note

The Back to School Committee has been using guidance available from several reputable sources. Chief among them is the guidance from the CDC and the state of New Hampshire back-to-school guidelines for K-12 schools. The CDC has provided a basic reopening chart (found on the next slide). In order for Robert Frost Public Charter School to reopen the doors to the school to students, we will strive to adhere to the CDC guidelines found at www.CDC.Gov/Coronavirus - on the next slide you will see that we need to get through all the steps by answering “yes” in order to get to the green “Open and Monitor.” Meeting those requirements would be step one.

Please note that the information contained in this plan is subject to change due to the constantly changing landscape around the Covid-19 Pandemic.

SCHOOLS DURING THE COVID-19 PANDEMIC

Should you consider opening?

- ✓ Will reopening be consistent with applicable state and local orders?
- ✓ Is the school ready to protect children and employees at higher risk for severe illness?
- ✓ Are you able to screen students and employees upon arrival for symptoms and history of exposure?

ANY
NO



Are recommended health and safety actions in place?

- ✓ Promote healthy hygiene practices such as hand washing and employees wearing a cloth face covering, as feasible
- ✓ Intensify cleaning, disinfection, and ventilation
- ✓ Encourage social distancing through increased spacing, small groups and limited mixing between groups, if feasible
- ✓ Train all employees on health and safety protocols

ANY
NO



Is ongoing monitoring in place?

- ✓ Develop and implement procedures to check for signs and symptoms of students and employees daily upon arrival, as feasible
- ✓ Encourage anyone who is sick to stay home
- ✓ Plan for if students or employees get sick
- ✓ Regularly communicate and monitor developments with local authorities, employees, and families regarding cases, exposures, and updates to policies and procedures
- ✓ Monitor student and employee absences and have flexible leave policies and practices
- ✓ Be ready to consult with the local health authorities if there are cases in the facility or an increase in cases in the local area

ANY
NO

ALL
YES

ALL
YES

ALL
YES



Our Back-to-School Committee Members have been invaluable in this process. The feedback, knowledge, and insight from each member, along with parent feedback via surveys and conversations all helped shape this important plan.

Tracy Strout, School Board Chair

Janine McLauchlan, Head of School

Julie Boewe, Parent

Rebekah Bushey, Administrative Assistant

Brenda Burney, Teacher

Julianne Champagne, Board Member / Parent

Juliet Fleischer, Board Member

Roxy Kupetz, Parent

Belinda Kustan, Board Member

Kimberly Lee, Teacher / Board Member

Heather Staples, Parent

Resources and Guidance Utilized

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|---|---|
| NH Department of Education Coronavirus Resources for Schools | https://www.education.nh.gov/who-we-are/commissioner/covid-19 |
| New Hampshire Department of Health and Human Services | https://www.dhhs.nh.gov/ |
| NH.Gov Stay at Home 2.0 Universal Guidelines | https://www.governor.nh.gov/sites/g/files/ehbemt336/files/documents/20200501-universal.pdf |
| CDC Considerations for Schools – as of May 19, 2020 | https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html |
| American Academy of Pediatrics – COVID-19 Planning Considerations: Guidance for School Re-entry | https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-planning-considerations-return-to-in-person-education-in-schools/ |
| NH DOE – NH Grades K-12 Back-to-School Guidance | https://www.covidguidance.nh.gov/sites/g/files/ehbemt381/files/inline-documents/sonh/k-12-back-to-school.pdf |

Responsive Education Models

***These models provide families with as much information as possible to react to changes in our community that affect how we will provide education to your student.**

| Model | Event | Response |
|---------------|--|---|
| GREEN | <ul style="list-style-type: none"> All clear from Governor, NH DHHS and CDC | <ul style="list-style-type: none"> All students return to school building No masks or social distancing Enhanced hygiene and disinfecting protocols enforced |
| ORANGE | <ul style="list-style-type: none"> No “stay at home order” in place for New Hampshire Student or staff member exposed to someone with a confirmed case A shared household member has been exposed to someone with a confirmed case | <ul style="list-style-type: none"> Students are in building* Student or staff member exposed to confirmed case must quarantine. Distance learning/work provided Masks are required for students and staff in building when unable to social distance Social distancing enforced Enhanced hygiene and disinfecting protocols enforced |
| RED | <ul style="list-style-type: none"> “Stay at home order” in place for New Hampshire Student or staff member is confirmed positive for COVID-19 | <ul style="list-style-type: none"> Full remote as ordered by Governor Full remote for impacted group, as directed by NH DHHS |

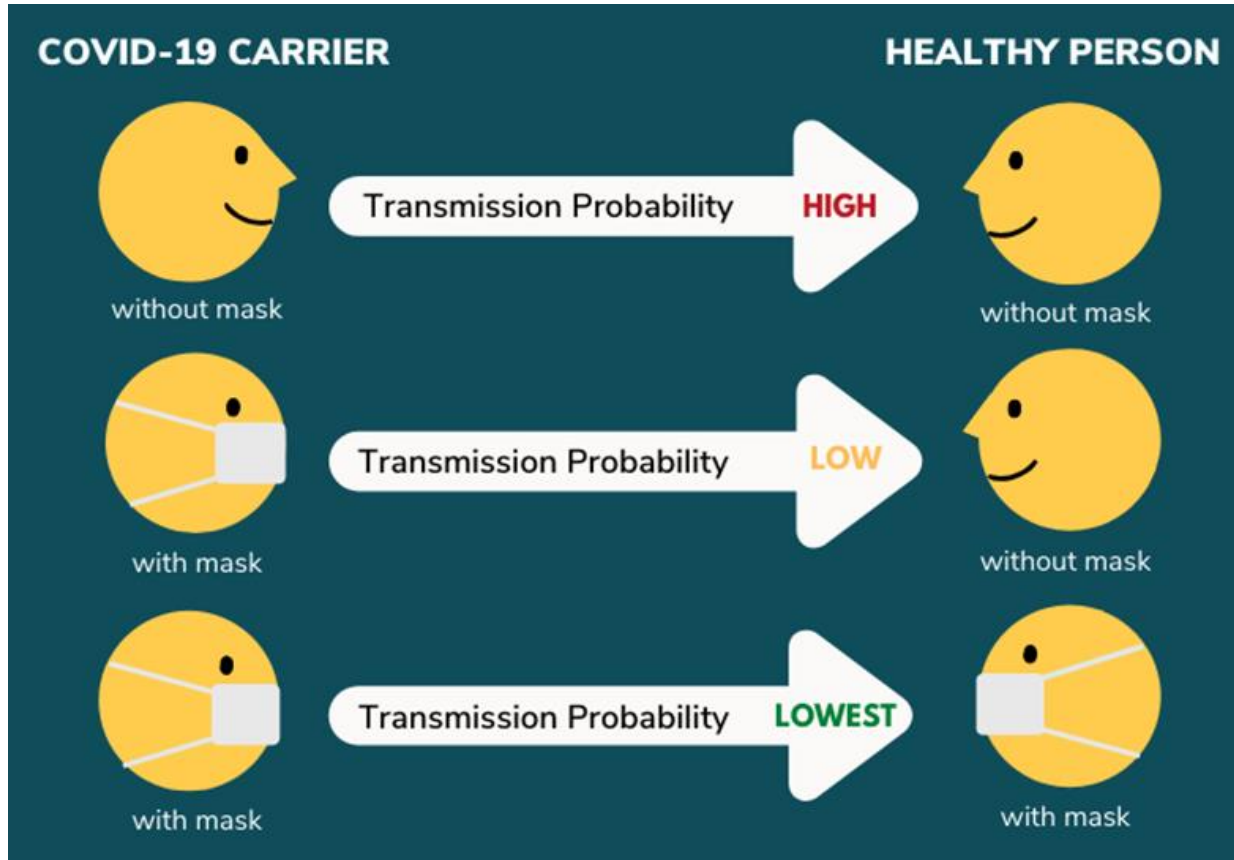
*If your student requires an alternative to face to face instruction **OR** if your student is unwilling or unable to comply with all the protocols for onsite learning, we are offering an option for a remote learning model. Please see page 12 for details.

School Environment

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| Drop Off/Pick Up | Staggered drop-off and pick-up, outside drop-off and pick-up may be implemented. Assigned building entry points will be utilized. |
| Health Screenings | Daily health screenings will be required for all staff and students. |
| Quarantine / Isolation | If exposed to illness or presenting symptoms, students and staff may be required to quarantine/isolate. *See page 10 for return to school protocol. |
| Facilities Usage and Access | There will be limited access to the building. This access will depend on local and state guidance and guidelines will be in place. Outside classrooms and well-ventilated indoor classrooms will be utilized. |
| Visitors | Only essential visitors will be allowed into the building, by appointment only. |

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| Sanitization Practices | Increased presence of custodial staff and sanitation routines will be in effect. Frequent handwashing will be required. |
| Masks | When students are away from their assigned workspace, they will be required to wear a face covering in the building. When outside the building, if they are practicing social distancing, they will not be required to wear a face covering. Cloth masks must have two layers of fabric and be worn to cover mouth and nose. |
| Personnel | RFPCS will be diligent in following protocols in place to help ensure the safety of our students and staff. |
| Co-Curricular | Before and After School Programming will be based on local and state guidance as well as available staffing resources and feasibility of offering such programs. |

Why wear a mask?



How Long Does a Person Need to Stay Out of School?

- Symptomatic and confirmed with COVID-19
 1. At least 10 days have passed since symptoms first appeared
AND
 2. At least 24 hours have passed since last fever (off fever-reducing meds)
AND
 3. Symptoms have improved
- Symptomatic but person refuses testing for COVID-19
 1. Same as if confirmed with COVID-19
- Asymptomatic (no symptoms) but tests positive
 1. 10 days (assuming person remains asymptomatic, if person develops symptoms, see above)
- Exposed to someone with confirmed COVID-19
 1. 14 days (assuming person remains asymptomatic)
 2. Person cannot “test-out” of quarantine

- Traveled outside of New England
 1. 14 days (from last day of travel)

Symptoms of COVID-19

- Fever or chills (including subjective fever)
- Cough
- Shortness of breath or difficulty breathing
- Sore throat
- Nasal congestion or runny nose
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Nausea or vomiting
- Diarrhea

Remote Learning Option Details

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|-------------------------|---|
| Commitment | <ul style="list-style-type: none"> ● Parents choosing the remote learning model for their student(s) must commit for an entire trimester. ● Students may change to a different learning model at the beginning of each trimester. ● The school has the discretion to remove the remote learning option at the end of the trimester if the student has proven unable to follow all remote learning expectations. |
| Technology and Supplies | <ul style="list-style-type: none"> ● Access to the internet. ● The school will provide the student with a Chromebook to use when feasible. ● Students must have their web camera turned on and be present for all scheduled meetings and lessons. ● Students need to have access to their own school supplies. |
| Attendance | <ul style="list-style-type: none"> ● As with in-person learning, state attendance and truancy rules will apply. ● If a student is not engaged in their lessons and meetings, they will be marked absent. |
| Participation | <ul style="list-style-type: none"> ● Students will be expected to remotely attend morning meeting at 8:45am. ● Student work must be completed during school hours (8:45am – 3:15pm). ● Students must be available to remotely attend the end of day classroom meeting at 3:00pm. ● Classroom teachers will provide each student with a schedule for the lessons they must remotely attend each week. ● Parents will be expected to pick up/drop off work (depending on grade level) once a week. |
| Support | <ul style="list-style-type: none"> ● Students who require intervention will have the option to meet remotely with their teacher as early as 8 am or as late as 3:30 pm for up to 30 minutes. |

- The classroom teacher/the classroom assistant will be available remotely each day between 2pm and 3pm to assist those students needing help with their assignments.
- To receive assistance, students must log into the daily zoom meeting scheduled during that time.

Responsibilities

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| Parent Responsibilities | <ul style="list-style-type: none"> • Prepare for potential transitions between face to face and remote instruction • Practice hygiene and sanitization in preparation for attending school • Prepare and properly instruct your child on how to effectively wear a mask and practice mask sanitation • Monitor and screen health concerns including temperature and/or screening checks • Keep your child at home and communicate with the school and your medical provider if COVID-19 symptoms are present or if the student has been exposed to someone with COVID-19 including shared household members • Always keep your child at home when they are sick • Reinforce physical distancing and minimize exposure to large groups |
| Student Responsibilities | <ul style="list-style-type: none"> • Prepare for potential transitions between face to face and remote instruction • Practice hygiene and sanitation protocols • Wear face masks as required • Routine cleaning of high touch surfaces including laptops and digital devices • Adhere to physical distance guidelines • Monitor health symptoms and maintain health screening practices • Stay home when sick |

- If your student is enrolled in remote learning, please refer to page 12.

**Please contact our Head of School, Janine McLauchlan
with all questions:**

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