

Robert Frost Public Charter School

Minutes for May 9, 2019 – 9:00 am

Robert Frost Public Charter School * 110 Main Street * Conway, NH

Board Members Present: Tracy R. Strout, Cathy Brings, Juliet Fleischer, Belinda Kustan, Nicki Sclama, Head of School Janine McLaughlan.

Called to order at 8:55 am. Roll Call. No Public in attendance.

Meeting Business:

Minutes from April 10, 2019 approved with edits. N. motion, J Fleischer second. Vote Unanimous.

Meeting Day/Time: Kim Lyman is a potential new board member. If we have a teacher on the Board, should we consider changing the meeting starting time from 9:00am to 8:00am? It was decided to keep the meeting time on the second Thursday of the month at 9:00am.

Finance Report:

Treasure's Report: Accepted as presented – N. Sclama motion, J. Fleischer seconds, vote – unanimous.

Plans to meet end of year expenses: Calendar Raffle and Summer Program.

The Calendars will be for the month of June with a prize draw every day. There will be competition between the classes with an ice cream sundae party for the winner. The student who sells the most will receive a special prize.

Budget 2019/2020: Reviewed – will be presented for final vote, June 2019 meeting.

Administration:

Monthly Snapshot:

- Assessment Testing for grades 3-7 scheduled to start May 14, KMS
- Free/Reduced Lunch forms being sent home for 2nd time. 54% of the current student body qualify for free and reduced lunches.
- Tin Mountain program is still in progress. One more classroom experience and then a field trip to Livermore on May 21, 2019.
- Upper Elementary has a field trip to Remick Farm on May 30.
- PBL is scheduled for May 29. Frost Forum is on May 31.
- We are continuing to look for a teacher for Grade 1 and 2.
- Security cameras have been installed.

Staff Evaluation: Evaluations are completed. All-in-all the Staff is happy.

Summer Program:

Miss Kimberly will be in charge of the program. Current dates are July 8 through Aug 9. This is pending until Janine checks with our landlord to see when they will be replacing the roof. The program will be a STEAM program. Time will be 8:00 am until 3:00 pm with after camp care available. Cost will be \$169.00 and \$10.00 for after camp care.

Preschool Program: Tabled for future discussion.

Capital Campaign Concept Phase

Kick off went well. When we sell all squares on money board we will have \$10,000.00

Public Comment: No Public in attendance.

Non-Public Session: None.

Summary and Action Items:

Calendars will go out in one week.

Janine will confirm dates for the roof repair.

Next Meeting will be June 6, 2019 at 9:00 am.

Adjourned at: 10:15 am.

Respectfully submitted by B. Kustan

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