

**Robert Frost Public Charter School
Board of Trustees Meeting Minutes
for October 16, 2024 – 6:00 pm**

Robert Frost Public Charter School * 110 Main Street * Conway, NH

Called to Order 6:03 pm.

Members in Attendance: J. McLauchlan, T. Strout, K. Wakefield, C. Brings, J. D'Avila

Members Absent: T. DeTore

Meeting Business

- K. Wakefield moved to approve Sept. meeting minutes. C. Brings seconded. Motion carried.
- No nominations for secretary or vice-chair.

Administration

- J. McLauchlan presented Monthly Snapshot - see "HOS Report for Oct. 2024 BOD meeting."
- T. Strout presented Treasurer's Report - see "2024 Oct. Financial Report RFPCS." We currently have a larger balance of working capital in our accounts than we have had for several years. After our HEFA loan is paid back, Treasurer will take another draw on it to have funds ready for the purchase of a van. K. Wakefield moved to approve report. C. Brings seconded. Motion carried.

Old Business

- Fundraising updates:
 - Grant update – nothing new has been applied for.
 - Tuesday Night Bingo update: going well. Volunteers still needed.
- Property search update: no new info on J. Fuller school property.
- New website live publication update: Media files need to be deleted from current website so T. DeTore can add new content.
- Status of obtaining new sign: The new proposal from Gemini is signed and a deposit check written. K. Wakefield will deliver it tomorrow.

New Business

- Discussed proposal of Fall Dance for all students. Nov. 1 date chosen to hold it at the school.
- Invitation to all board members to attend a Gala in Manchester on Nov. 2 given by the Casino (where we had "May the 4th Be with You" fund raiser last spring). Several board members expressed interest in attending.

Public Comment (N/A)

Non-Public Session (N/A)

Next Meeting – Dec. 18, 6:00 pm

Adjourned 6:51 pm.

Submitted by Juliet D'Avila

Acting Secretary, RFCPS Board of Trustees

October 15, 2024

Board approved – 11/20/24