

Robert Frost Public Charter School
Minutes for January 28, 2020 – 6:15PM Meeting
Robert Frost Public Charter School * 110 Main Street * Conway, NH

Board Members Present: Tracy R Strout, Juliet Fleischer, Miranda Sandahl, Cathy Brings, Juli Champagne, Belinda Kustan.

Absent: Advisory Member - Patricia McMurry

Called to order at 6:20 PM. Roll Call. No Public in attendance.

Meeting Business:

Minutes from December 2019 accepted as presented, motion by M Sandahl, second, J Fleischer, vote unanimous.

Administration:

- **Monthly Snapshot** - Enrollment is currently 48 students.
 - K – 9
 - 1 / 2 – 12
 - 3 / 4 – 15
 - 5 / 8 – 12
- **Special Services:** (6) active IEPs, (1) IEP in referral.
- **Staffing** – We have a Student Support candidate. Teacher Mentor position is going well.
- **State Reporting** – Up to date.
- **Financial Policies** - Tabled to February 2020 meeting.

School calendar for 2020 – 2021 was presented. The only difference between RFPCS and SAU9 calendar is the first day of school is 4 days later. The required hours for a student to attend school will be covered. Motion to approve calendar made by C Brings, second, M Sandahl, vote unanimous.

Finance Report:

An account needs to be opened for the **Capital Campaign** at the Northeastern Credit Union. Motion to authorize M. Sandahl to open account made by J Fleischer, second, J Champagne, vote unanimous.

Treasure Report: T. Strout presented the monthly balance sheet, profit & loss and budget comparison. Motion to accept, C Brings, B Kustan seconds. Vote unanimous.

Program items: ESSC & Skate program is going well. The make-up date for Jan 28, 2020 is scheduled for March 10, 2020.

Open Enrollment: Offer informational sessions, online applications, and flyers.

Fundraising: Galactic Ball, set date, location, ticket price, etc.

Summer Steam Camp: Ideas: offer payment plan and plug in a day weekly.

Calendar Raffle will go out early March for April sales. We still need donations.

Capital Campaign: Next meeting will be Feb. 5 with a walk-through lot 5 of the Tech Village property.

Public Comment: No public in attendance.

Non-Public Session: None

Summary and Action Items:

- Next Agenda
 - Financial Policies
 - Spring Gala

- Next Meeting: Tuesday February 25, 2020 at 6:15 pm

Meeting adjourned at 8:15pm.

Respectfully submitted by B. Kustan

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