

Robert Frost Public Charter School
Minutes for June 25, 2020 – 9:00AM Meeting (Remote)
Robert Frost Public Charter School * 110 Main Street * Conway, NH

Board Members Present: Tracy R. Strout, Belinda Kustan, Juliet Fleischer, Miranda Sandahl, Cathy Brings (had to leave at 10:04), Patricia McMurry – Advisory Member, HOS Janine McLauchlan.

Board Members Absent: Juli Champagne

Called to order at 9:12 AM. Roll Call. No Public in attendance.

Meeting Business:

Minutes from May 2020 accepted as presented, motion to accept by C Bring, second by J Fleischer, vote unanimous.

Administration: HOS

Monthly Snapshot: We currently have 48 students enrolled in Remote Learning. Projected enrollment for next academic year is 52. 11- Kindergarten; 7-First and 8-Second; 4-Third and 9-Fourth; 4-Fifth, 5-Sixth, 2-Seventh and 3 Eighth. 4 IEPs active IEPs.

Facility: T Strout will develop a proposal with Brown Church requesting 10% of the cost for the plowing of the parking lot.

State Reporting: Conference calls with the DOE are every other Wednesday. Hopefully, the next call on Wednesday, July 1, 2020 will inform us as to what to expect for next year. Robert Frost's goal is to have the students to return to the building. The ESSER allotted \$17,000.00 to use for the COVID crisis. Expenses can be submitted from March 13th forward.

Devices for the students are the greatest concern at this time.

Staffing: T. Strout and J McLauchlan have interviewed three candidates for the opening for Lead Teacher. B Burney and K. Lee will meet with them for their second interview.

Finance Report:

Treasurer's report was reviewed. We will use the same auditing company starting in July 2020 as this will begin our fiscal year. Report accepted, motion to accept by B Kustan, second by J Fleischer, vote unanimous.

Budget was reviewed and finalized with motion to accept by J Fleischer, second by B Kustan, vote unanimous. We will use the revolving line of credit if needed.

Program Items:

Policy Review – Suicide Prevention: The Suicide Prevention and Response (JLDBB) Policy was reviewed. Discussion has regarding local health centers and a Suicide Prevention program in Moultonboro that may be able to assist with our plan. Motion to accept by J Fleischer, second by B Kustan, vote unanimous.

2020/2021 Set up was discussed. There are plans to expand space by opening walls for more class area. There needs to be a “COVID Room” space established. Also, tents and outdoor class options were discussed.

HOS Evaluation – Has been completed by T Strout, report at next meeting.

Email Vote to accept application from Kimberly Lee as new Board Member, unanimous.

Public Comment – No public.

Next Meeting – Thursday, July 23, 2020 8:30am.

Adjourned – 10:49am

Respectfully submitted by B. Kustan & T. Strout

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