

Robert Frost Public Charter School

Minutes - November 8, 2018

Robert Frost Public Charter School * 110 Main Street * Conway, NH

Board Members Present: Tracy R. Strout, Juliet Fleischer, Belinda Kustan, Cathy Brings, and Nicki Sclama, Head of School Janine McLauchlan.

Meeting Called to Order 9:03am.

Meeting Business

- Minutes from September and October 2018 meetings accepted. C Brings recommends. J Fleischer seconds, vote - unanimous

Head of School Report

Enrollment is currently 38. There are 3 students coming in.

Turkey Trot is scheduled for November 16. PBL Showcase is scheduled for November 19th at 2:45 pm.

The students are sending Holiday Cards for the Military; Thanksgiving Cards for Seniors. There is also going to be a Thanksgiving Play.

Flatbread Dine to Donate is Tuesday November 19th.

Frost Forum is scheduled for November 30th.

The Mtn. Top Music production is December 14th

Time Off Benefits language changes were reviewed and approved. J Fleischer moves to except, C Brings seconds vote is unanimous

Staff Update: We will be interviewing for a teacher aid position and continue to search for a teacher with a Montessori background.

Cormier Cleaning can clean the school 2 service visits a week at \$170.00 per week versus \$275.85 per week. Service will begin after December 21, 2018. N Sclama moved to except, B Kustan seconds. Vote is unanimous.

Afterschool Care Program: R. Bushey is considering possibly shifting her work schedule. It was suggested to contact Kennett High School Staff C. Thompson as well as C. Futado is see if they know of any students who would be interested in assisting with the program.

Treasurers Report: Report was approved. C Brings moved to except, J Fleischer seconds vote is unanimous.

Board Executive Positions:

Chair:	Tracy Strout
Vice Chair:	Juliet Fleischer
Co Treasurers	Tracy Strout, Nicki Sclama
Secretary	Belinda Kustan

C Brings moved to except, T Strout seconds vote is unanimous.

Grant Subcommittee to organize and begin looking at Grant Opportunities.

The state of NH has reopened a Grant for Security Cost surveillance system. POPE security has estimated the cost to be \$8,600.00. RFPCS is need to pay 20% and the state will pay the rest. November 26, 2018 is the deadline to submit for grant.

Juliet Fleischer has offered to present a course using Mind in the Making: Executive Functioning Skills in Students. The course will be free, held at the school with the capacity limit of 30. It can be conducted in the evenings or on weekends.

Non-Public Session:

Next Meeting – December 13, 2018.

Adjournment – Meeting adjourned by Tracy Strout at 10:24 am.