

Robert Frost Public Charter School
Board of Trustees Meeting
Minutes for February 25, 2026 – 6:00 pm
Robert Frost Public Charter School * 110 Main Street * Conway, NH

Called to Order at 6:08 pm.

Members in Attendance: C. Brings, J. D'Avila, T. DeTore, M. Schaurte, T. Strout, K. Wakefield

Members Absent: J. McLauchlan

Meeting Business

- M. Schaurte moved to approve J. D'Avila's video attendance via MS Teams due to her currently residing in Texas. K. Wakefield seconded. Carried unanimously.
- T. Strout moved to approve January meeting minutes. T. DeTore seconded. Carried unanimously.

Administration

- J. D'Avila presented the Monthly Snapshot as written by J. McLauchlan - see "HOS Report for February 2026 BOD meeting."
- T. Strout presented the Treasurer's Report - see "2026 Feb Financial Report RFPCS." HEFA funds renewal application in process. K. Wakefield moved to approve. T. DeTore seconded. Carried unanimously.

Old Business

- Fundraising updates:
 - M. Schaurte presented the Fund Raising Committee report:
 - March Calendar Raffle is underway with calendars being sold now. All prizes to be drawn in March have been collected.
 - Apr. 17 Sock Hop – plans and preparations have begun.
 - Summer Craft Fair – not yet started.
 - RFCPS hoody sale completed. 42 sold and have been ordered.
 - A Penny Collection Competition (between classrooms) has been suggested. Discussed details of implementation (competition rules).
 - Tuesday Night Bingo update: have had adequate volunteer help lately.
 - Grants update: FEMA repayment made so closeout underway.
- Press release update: none
- By-laws update (see "Draft By-Laws Revisions"): Discussed adding Deputy Treasurer officer position, composition of board and terms of service for officers and members, election schedule for annual meetings in June, open board positions we will be advertising this year.
- Conversation with Conway Historical Society about lease extension is on hold until conversation with Conway School Board about use of empty J. Fuller school building can be accomplished.

New Business

- Discussed SAU#9 School Board decision not to sell J. Fuller Elementary property and how that impacts us. Reach out to Conway School Board needed.

Next Meeting – Mar. 18, 2026, 6:00 pm

Adjourned 6:56 pm

Submitted March 18, 2026
By Juliet D'Avila
Acting Secretary RFCPS Board of Trustees

Board approved 3/18/26