

Robert Frost Public Charter School
Minutes - April 21, 2021 – 4pm (Remote)
Robert Frost Public Charter School * 110 Main Street * Conway, NH

1: Call to Order, Role Call & Welcome Public (2 min) *Read Public Comment Statement.

Members in Attendance: J. Champagne, K. Lee, J. Boewe, J. Fleischer, M. Sandahl, T. Strout

Members Absent: C. Brings, B. Kustan, P. McMurry, J. McLauchlan

2: Meeting Business

- Acceptance of minutes from March. 2021 – Motion made to accept as presented by K. Lee, seconded by M. Sandahl, vote – unanimous.
- Ratify Email Vote to Welcome New Board Member – Julie Boewe – Motion made by J. Fleischer, seconded by K. Lee, vote – unanimous.

3: Administration

- Monthly Snapshot – see attached.
- Changes from the State of NH – Requirement to offer 5 days per week in person learning.
- Request to change last day of school – Motion made to approve request by M. Sandahl, seconded by K. Lee, vote – unanimous.

4: Finance Report: Treasurers report made by T. Strout. Financial report reviewed included balance sheet, profit & loss, and budget comparison. PPP Loan approved for \$65,000. Motion made to approve by M. Sandahl, seconded by J. Fleischer, vote – unanimous.

5: Program Items:

- Parent Behavior Policy – Edits made, will be updated and sent around for email approval.
- Draft 2021/2022 Calendar – Questions presented for J. McLauchlan to answer prior to approval.
- Space & Classroom arrangement: Discussion about large class size for grades 5-8. Ideas presented for accommodating the size.
- May the 4th Cyberspace Auction – Update given regarding donations received, 32auctions.com preparation, advertising, etc.

- Property Update – waiting on Purchase and Sales Agreement from seller’s agent. Can’t view property until after April 24th.

6: Public Comment (10Min) – No Public

7: Non-Public Session:

M. Sandahl makes the motion to enter non-public session at 5:25pm according to RSA 91- A:3, II divulgence of the information likely would affect adversely the reputation of any person other than a member of the public body itself,. J. Champagne seconds the motion. Roll Call Vote: Kimberly Lee Aye Juliet Fleischer Aye Julie Boewe Aye Juli Champagne Aye Miranda Sandahl Aye Tracy Strout Aye.

M. Sandahl moved to move out of non-public session at 5:55pm. J. Champagne seconded the motion. VOTE: Unanimous. M Sandahl moved to seal the minutes from non-public session according to RSA 91-A:3, II as divulgence of the information likely would affect adversely the reputation of any person other than a member of the public body itself, J. Champagne seconded the motion. Vote: Unanimous.

Roll Call Vote: Kimberly Lee Aye Juliet Fleischer Aye Julie Boewe Aye Juli Champagne Aye Miranda Sandahl Aye Tracy Strout Aye.

8: Summary and Action Items

- Next Meeting – May 19, 2021 – 4pm

9. Next Agenda (5 min)

10. Adjournment: 6:06pm

*The public comment section of our agenda is an opportunity for community members to comment on the work of the board. Members of the board are interested in hearing views from individuals, but will be unable to respond to comments immediately in this forum. They will, however, receive serious consideration, and may warrant discussion at a later date. Please limit your comments to 2 minutes to allow time for others to speak. For lengthier comments, please feel free to submit a letter to the board or email the board at trustees@robertfrostcharterschool.org.

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