

**Robert Frost Public Charter School
Minutes for June 13, 2019**

Robert Frost Public Charter School * 110 Main Street * Conway, NH

Board Members Present: Tracy R. Strout, Cathy Brings, Juliet Fleischer, Belinda Kustan, Head of School Janine McLauchlan.

Called to Order at 9:00 am. No Public in attendance.

Meeting Business:

Minutes from May 9, 2019 approved. J Fleischer motion, C Brings, second. Vote Unanimous.

Financial Report:

Treasure's Report: accepted as presented – C Brings, motion. J Fleischer second. Vote Unanimous.

Budget for 2019/2020: Accepted with edits – J Fleischer, motion. B Kustan, second. Vote Unanimous.

Administration:

Monthly Snapshot:

Assessment testing for grades 3 – 7 completed. ELA within State standards.

Math and Science down from last year.

Currently enrollment is 42. At least 54 expected for 2019-2020.

K = 11, grades 1-2 = 14, grades 3-4 = 15, grades 5-8 = 15.

SAU – 9 needs to approve RFPCS as an additional site in order for Vending Program for lunches to begin.

Staff Assignments:

K: AK & KN

1 / 2 : _____

3 / 4 : KL & NN

5 / 8 : JF & _____

Behavioral Policy and Procedures:

RFPCS’s policy was reviewed. The board will make posters to demonstrate the behavior that is expected of the students. Also, a power point presentation will be presented during Professional Development training the week before school.

Program Items:

Summer Program: We will start planning for Summer 2020 in January 2020.

Grant Update: Some grants require a Whistleblower Policy. Our policy was reviewed. J Fleischer motion, C Brings, approved. Vote is unanimous.

Recent completed applications: Cliff Bar Family Fun; SONY; Zeb’s. Grants in Progress: Albertson Foundation, Tillotson Foundation. Grants for near future: Louis Calder Charter School Grants, Entergy Micro Grant, Dochian Foundation.

Capital Campaign: Need to form Building Committee

Public Comment: No public in attendance.

Non-Public Session:

J. Fleischer dismissed from session.

C. Brings motioned to enter non-public session according to RSA 91-A:3 11 for the consideration of a personal and contractual matter. T. Strout seconds the motion. Vote: Unanimous.

Roll Call/ Vote

T Strout	AYE
J Fleischer	AYE
C Brings	AYE
B Kustan	AYE
HOS J McLauchlan	AYE

Board entered non-public session at 10:10 am.

B Kustan made a motion to move out of non-public session at 10:25 am. C Brings second. C Brings made motion to seal the minutes from non-public session according to RSA 91-A:3, 11 as releasing information would render a proposed board action ineffective. T Strout seconds the motion. Vote is unanimous.

Roll Call/ Vote

T Strout	AYE
J Fleischer	AYE
C Brings	AYE
B Kustan	AYE
HOS J McLauchlan	AYE

Summary and Action Items:

Next Meeting will be July 11, 2019.

Next Agenda

Adjournment

Respectfully submitted by B. Kustan with edits from Tracy Strout

Academic Excellence *Operationally Sound *Financially Sound

Driving us towards the path of excellence

Data Driven Decision Making