



Gift and Donation Policy

Purpose

The Robert Frost Charter School Board of Trustees (the Board) recognizes that individuals and organizations in the community may wish to contribute additional supplies or equipment to enhance or extend the instructional program.

Authority

The Board has the authority to accept such gifts and donations as may be made to the school.

The Board reserves the right to refuse to accept any gift which does not contribute toward the achievement of the goals of the Robert Frost Public Charter School (the School) or the ownership of which would tend to adversely affect the School.

Any gift accepted by the School or its designee shall become the property of the School, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the School.

The Board shall be responsible for the maintenance of any gift it accepts, unless otherwise stipulated.

The Board will make every effort to honor the intent of the donor in its use of the gift but reserves the right to utilize any gift it accepts in the best interest of the educational program of the School.

In no case shall acceptance of a gift be an endorsement by the Board of a commercial product or business enterprise or institution of learning.

Delegation of Responsibility

The Head of School shall

- counsel potential donors on the appropriateness of gifts
- encourage individuals and organizations considering a contribution to the School to consult with the Head of School before appropriating funds to that end
- report to the Board all gifts which she/he has accepted on behalf of the Board
- acknowledge the receipt and value of any gift accepted by the School.

All such gifts shall be recorded in the appropriate inventory listing and property records.

Adopted by the Robert Frost Charter School
Board of Trustees on 3/17/2021