

Robert Frost Public Charter School
Board Meeting Minutes
6pm| August 1, 2017
Robert Frost Public Charter School | 1675 White Mountain Hwy |
Conway, NH 03860

Board Members Present: Angela Zakon, Ellen Ohlenbusch, Pat Farley, Anastasia Burns, Melanie Sleime, Amy Mahoney and Head of School, Donald Germain

Excused Absence: Jennifer Karnopp, Cristina Camp

Call to order: A. Zakon called the meeting to order at 7:10pm

Meeting Business (A. Zakon)

- **Acceptance of July minutes – Moved to September meeting for review**
- **Agenda Review**

Head of School Update

- Enrollment update
- Meeting with Staff to update them on the facility situation.
- Don Germain has spoken with the staff and they have all confirmed they returning for the 2017/2018 school year. He will meet with A. Kruger on Friday.
- Don met with Kevin Richards to discuss RFPCS student participation in sports, music and transportation for students. A discussion surrounding curriculum needs to support a successful transition to Kennett High School was opened and will continue.

Treasurers Report

- Treasurers report to be presented in September

Program Items

- Enrollment 2017/2018 – update
 - 48 to a potential of 52
 - A review of files created a question on certain students and if they were returning.
 - Ellen Ohlenbusch made the recommendation that Rebekah Bushey be brought in to support the management of the enrollment for the 2017/2018 school year as she was trained this past school year to support this role and was managing it through the end of the 2016/2017 school year.
- Budget 2017/2018 – A review and discussion on the 2017/2018 School Budget occurred.

- Facility Transition – Don Germain updated the board on a meeting with the Salyards Center for a possible site for the 2016/2017 school year. Amy Mahoney and Ellen Ohlenbusch met with the organization earlier in the year when concerns over the new site were being raised. Amy Mahoney attended the second meeting with Don to provide continuity and support the negotiation efforts.
 - Pat Farley suggested that we schedule a celebration of the new space and Anastasia Burns recommended that we hold a meet and greet for Don and families.
- Charter Renewal – We received positive feedback from the review team and they believe the approval should happen. It is pending State Board of Education Approval.
 - Contact will be made to determine when the presentation to the State Board of Education.
- Approval of the 2017/2018 calendar
 - Anastasia Burns made a motion to approve the draft calendar as the final school calendar for the 2017/2018 school year and to submit this to the state, upload to website and distribute to parents. Motion was seconded by Melanie Sleime (Unanimous)
- Dress Code Update
 - Don Germain lead a discussion on a dress code that he has used in the past.
 - Pat Farley made a motion to move forward with the existing Dress Code with a change from finger length to knuckle length for shorts and skirts. Anastasia Burns seconded. (Unanimous)
- Middle School math curriculum
 - VLACS – MAPS: It is early in the process of Don’s review of the curriculum. He will be able to make a recommendation in the future. To start the 2017/2018 school year the Middle School Math Curriculum will be followed. (no vote needed)
- State Reporting update: 2016/2017 and the start of the 2017/2018 school year reporting will be reviewed and check for required deliverables.
- Middle School Sports: Extra-Curricular sports will be supported by KMS.

Non-Public Session: Contractual Matter

Pat Farley made the motion to enter non-public session according to RSA 91-A: 3, II for the consideration of a contractual matter. Anastasia seconded the motion.

VOTE: Unanimous

Roll Call Vote:

Pat Farley	AYE
Amy Mahoney	AYE

Anastasia Burns	AYE
Angela Zakon	AYE
Ellen Ohlenbusch	AYE
Melanie Sleime	AYE

The board entered into non-public session at 8:20PM

Pat Farley moved to move out of non-public session at 8:48pm. Melanie Sleime seconded the motion. **VOTE:** Unanimous

Amy Mahoney made a motion to seal the minutes from non-public session according to RSA 91-A:3, II as releasing information would render a proposed board action ineffective. E.

Ohlenbusch seconded the motion. **VOTE:** Unanimous

Roll Call Vote:

Pat Farley	AYE
Amy Mahoney	AYE
Anastasia Burns	AYE
Angela Zakon	AYE
Ellen Ohlenbusch	AYE
Melanie Sleime	AYE

Public Comment:

No public comment

Action Items

Scheduling Board Meeting for 6:00pm on September 7th.

RFPCS Middle School Student Policy for participating in Extra Curricular activities during academic work blocks.

A. Zakon Adjourned the meeting at 8:52PM