

**Robert Frost Public Charter School**  
**Board of Trustees Meeting**  
**Minutes for February 19, 2025**  
Robert Frost Public Charter School \* 110 Main Street \* Conway, NH

**Called to Order at 6:02 pm.**

Members in Attendance: Juliet D'Avila, Janine McLauchlan, Tracy Strout, Cathy Brings, Tony DeTore, Kim Wakefield

Members Absent: none

**Meeting Business**

- C. Brings moved to approve Jan. meeting minutes. K. Wakefield seconded. Motion carried.
- T. Strout moved to ratify email vote on 2/6/25 to hire J. Broder as Program Developer. T. DeTore seconded. Motion carried.
- No nominations for secretary or vice-chair.

**Administration**

- J. McLauchlan presented the Monthly Snapshot - see "HOS Report for Feb. 2025 BOD meeting." NH DoE approval for our graduation requirement change request to eliminate foreign language was postponed to end of Feb. due to meeting cancellation because of bad weather.
- T. Strout presented the Treasurer's Report - see "2025 Feb. Financial Report RFPCS." K. Wakefield moved to approve. C. Brings seconded it. Motion carried.

**Old Business**

- Fundraising updates:
  - Tuesday Night Bingo update: although we need more volunteers to help, attendance has been good and our profits are increasing because start up costs having been recovered.
  - Grants update: Our CSP grant is undergoing re-evaluation due to federal executive orders for investigations on all federal spending. Charter school State officials have reassured us this is unlikely to have a negative impact on our grant.
  - Dates of March 2 -11 have been assigned to us for Conway Casino fundraiser. Saturday, March 8 is the obvious best choice for our allowed party date. We will need a board member to coordinate the details with Revo.
  - T. Stout created March calendar raffle and it is currently being sold by students and families.
- T. DeTore will complete imagery updates for new website by Feb. 22. He will send a notification to board members to review it and approve going live when that is accomplished.
- Winter Dance, Jan. 31 went well. Many students attended and everyone seemed to enjoy it. Though not an official fund raiser, we made about \$50 selling snacks and water.
- J. D'Avila has not yet written a press release to include DoE "good standing" status.
- L. Croteau, recently hired as teacher assistant for both elementary classrooms, is working out very well.

**New Business**

- Guest L. Vecchiarello from Solar on Earth presented an electricity savings proposal through solar farming credits. See "Leo\_Robert\_SolaronEarth proposal 2-12-25." Discussion resulted in consensus to not sign up with them at this time.

- Discussed and agreed to host a “Family Bingo” event on Sunday, Mar. 16, that does not use official Bingo sheets and does not award cash prizes. Purpose is to familiarize students with how equipment works and solicit more volunteer help with official Bingo games from families.

**Public Comment (N/A)**

**Non-Public Session (N/A)**

**Next Meeting – Mar. 19, 6:00 pm**

**Adjourned 7:30 pm.**

Submitted 3/19/25

by Juliet D'Avila

acting secretary RFCPS Board of Trustees

Board approved – 3/19/25